

**NOTICE OF MEETING AND AGENDA FOR THE REGULAR  
MEETING OF THE CLEVELAND COUNTY BOARD OF COUNTY  
COMMISSIONERS**

**TUESDAY, MAY 28, 2019  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

**A. Meeting called to order**

**B. Quorum call.**

**C. Approve, Amend, or Modify the Minutes** of the Regular Meeting of May 20, 2019.

**D. Bid Openings: Discussion, Consideration, and/or Action on the following:**

1. **Bid #BE-1909** – One Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2019 through June 30, 2020.

**E. Old Business: Discussion, Consideration and/or Action on the following:**

1. **Bid #COM-1910** - One-Year (1) Non-Encumbered Contract for the Publication of Commissioner's Proceedings and any legal notices by law per Oklahoma Statutes. The bid term will be from July 1, 2019 through June 30, 2020.

**F. Items of Business** – Discussion, Consideration and/or Action regarding the following:

**The following items, F1 – F35 are Consent Items and are routine in nature**

1. **Annual Renewal** for Support and Hosting by Civic Plus July 1, 2019 through June 30, 2020 for Cleveland County. Invoice# 186307 in the amount of \$14,877.61, Invoice# 186412 in the amount of \$9,834.02 and Invoice# 186584 in the amount of \$3,986.34.
2. **Approve** the renewal for Bid #EB-1853 – One (1) year Non-Encumbered contract for voting equipment delivery service for ballot boxes, voting booths and any other additional equipment for the Election Board with PAB Moving LLC. All terms and conditions will remain the same. The renewal period will be from July 1, 2019 through June 30, 2020.
3. **Approve** the renewal for Bid #EB-1854 – One (1) year Non-Encumbered contract for printing of the election ballots for Cleveland County Election Board with Mid-West Printing Company. All terms and conditions will remain the same. The renewal period will be from July 1, 2019 through June 30, 2020.
4. **Contract Renewal** between Board of Cleveland County Commissioners and Wiley D. Harwell, D., LPC, DBA Wellness Counseling Center effective

July 1, 2019 through June 30, 2020 in the amount of \$8,520.00 per year payable in twelve (12) equal payments.

5. **Extended Service Agreement** between Board of County Commissioners on behalf of Cleveland County Clerk and Dell for one (1) Power Edge R720XD Server, one (1) Power Edge R220 Server and one (1) Power Edge R430 Server in the amount of \$2,839.45 for period July 1, 2019 a through June 30, 2020.
6. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Human Resources and Oklahoma Copier Solutions effective July 1, 2019 through June 30, 2020 in the amount of \$0.005 per output Black & White and \$0.06 per output Color.
7. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Election Board and Eureka Water Company effective July 1, 2019 through June 30, 2020 in the amount of \$6.20 per 5 gallon container.
8. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Treasurer’s Office and Eureka Water Company effective July 1, 2019 through June 30, 2020 in the amount of \$6.20 per 5 gallon container.
9. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Election Board and MailFinance for the following maintenance/services for IN series 700 Base with auto feed, moistener, catch tray, ink cartridge and LAN cable, IN series 700 base Dynamic Weigh Platform, IN series 6/7 Base 10lb Differential Weighing and IN series 10lb weigh platform effective July 1, 2019 through June 30, 2020 in the amount of \$373.64 per month to include a 90-day warranty period, 100% parts and labor.
10. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Election Board and Cox Communications, Inc. effective July 1, 2019 through June 30, 2020 in the amount of \$283.45 per month.
11. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Treasurer’s Office and Dell Maintenance for PowerEdge R730xd Upgrades and Extensions in the amount of \$2,014.80 and PowerEdge R610/R710 Upgrades and Extensions in the amount of \$907.22, both contracts effective July 1, 2019 through June 30, 2020.
12. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Treasurer’s Office and Technique Data Systems for (17) Currency Discriminators and (13) Printers for Currency Discriminators effective July 1, 2019 through June 30, 2020 in the amount of \$6,730.00.
13. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Treasurer’s Office and Technique Data Systems for one (1) Canon CR-190 Check Scanner at \$425.00 per year, Canon CR-120 Check Scanners at \$149.25 per year/total \$895.50 and Canon CR-80 Check Scanners at \$130.00 per year/total \$3,250.00, effective July 1, 2019 through June 30, 2020.

- 14. Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Treasurer’s Office and Technique Data Systems for maintenance and services for Formax FD452 envelope opener effective July 1, 2019 through June 30, 2020 in the amount of \$275.00.
- 15. Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Clerk and Standley Systems for maintenance or services on (2) Savin 6055 Copiers at \$0.0088 per B/W copy, (3) Savin-Ricoh C3004EX Copier at \$0.0097 per B/W copy and \$0.0525 per color copy and (1) HP/H402 Printer at \$0.0303 per B/W copy effective July 1, 2019 through June 30, 2020.
- 16. Contract** between Board of County Commissioners on behalf of Cleveland County Court Clerk and Underground Vaults & Storage for rental space in records storage center effective July 1, 2019 through June 30, 2020 in the amount of \$50.00 per container of 16mm or 35mm microfilm; \$50.00 per container with approximately 2,000 microfiche and \$2.00 per cubic foot of storage are leased for miscellaneous property.
- 17. Contract** between Board of County Commissioners on behalf of Cleveland County Court Clerk and Underground Vaults & Storage for rental space in records storage center effective July 1, 2019 through June 30, 2020 in the amount of \$2.00 per cubic foot of storage leased, for the storage of miscellaneous court records.
- 18. Contract** between Board of County Commissioners on behalf of the engagement by Cleveland County Healthy Living Block and Hartzog Conger Cason & Neville effective immediately in the amount of \$395.00 per hour.
- 19. Contract** between Board of County Commissioners on behalf of the Cleveland County Sheriff’s Office and Absolute Data Shredding effective date of execution and terminate on June 30, 2020 in the amount \$40.00 per location, per service.
- 20. Contract** between Board of County Commissioners on behalf of Cleveland County Sheriff’s Office and Schendel Pest Control effective July 1, 2019 through June 30, 2020 in the amount of \$80.00 quarterly.
- 21. Contract** between Board of County Commissioners on behalf of District #1 and Del Nero Communications Management, LLC effective July 1, 2019 through June 30, 2020 in the amount of \$720.00 per year.
- 22. Contract** between Board of County Commissioners of Cleveland County and Women’s Resource Center, Inc. for FY19-20 effective July 1, 2019 through June 30, 2020 in the amount of \$40,000.00 per year.
- 23. Contract** between Board of County Commissioners of Cleveland County on behalf of Cleveland County Clerk and Cox Business effective July 1, 2019 through June 30, 2020. CBI 10-10 Mbps, 5 Static IP Address and CBI Modem for a monthly cost of \$134.94 per month.
- 24. Renewal Agreement** between Board of County Commissioners of Cleveland County on behalf of Cleveland County Clerk’s Office and Underground Vaults & Storage effective July 1, 2019 through June 30, 2020. Storage Lease Agreement

includes economy archives hard copy/x-rays at a rate of \$3.12 per cubic foot per year and environmentally controlled vault storage for electronic media/micrographics at a rate of \$37.50 per cubic foot per year.

- 25. Approval of Interlocal Mutual Agreement** between Board of Cleveland County Commissioners and McClain County for FY19-20 effective July 1, 2019 through June 30, 2020.
- 26. Approval of Interlocal Mutual Agreement** between Board of Cleveland County Commissioners and The City of Moore for FY19-20 effective July 1, 2019 through June 30, 2020.
- 27. Approval of Interlocal Mutual Agreement** between Board of Cleveland County Commissioners and The City of Noble for FY19-20 effective July 1, 2019 through June 30, 2020.
- 28. Approval of Interlocal Mutual Cooperation Agreement** between Board of Cleveland County Commissioners and Oklahoma Department of Tourism for FY19-20 effective July 1, 2019 through June 30, 2020.
- 29. Approval of Interlocal Mutual Cooperation Agreement** between Board of Cleveland County Commissioners and City of Oklahoma City, Oklahoma for FY19-20 effective July 1, 2019 through June 30, 2020.
- 30. Approval of Interlocal Mutual Cooperation Agreement** between Board of Cleveland County Commissioners and the Town of Slaughterville, Oklahoma for FY19-20 effective July 1, 2019 through June 30, 2020.
- 31. Approval of Interlocal Mutual Cooperation Agreement** between Board of Cleveland County Commissioners and the City of Norman, Oklahoma for FY19-20 effective July 1, 2019 through June 30, 2020.
- 32. Approval of Interlocal Mutual Agreement** between Board of Cleveland County Commissioners and District Attorney for Twenty-First Prosecutorial District, State of Oklahoma, Greg Mashburn for FY19-20 effective July 1, 2019 and June 30, 2020.

**33. Approve the following Cash Fund Appropriations:**

a. Assessor’s Revolving Fund	\$	19.75
b. Bridge Capital Improvement Fund	\$	66.94
c. CDB Grant Disaster Recovery	\$	25,616.88
d. Child Abuse Prevention Fund	\$	37.17
e. Co Bridge and Road Improvement Fund	\$	48,231.43
f. County Clerk Lien Fee	\$	3,057.05
g. County Clerk Preservation Fee	\$	25,745.00
h. Court Clerk Revolving Fund	\$	11,345.22
i. DA Incarceration Costs	\$	471.75
j. Drug Court Revolving Fund Adult	\$	173.95
k. Early Settlement Central Cleveland Co Program	\$	8,391.80
l. Fairgrounds	\$	32,097.87

m. Health	\$ 8,164.05
n. Highway Unrestricted	\$ 504,652.99
o. Juvenile Drug Court Revolving Fund	\$ 2,038.75
p. Sales Tax	\$ 814,134.23
q. Sheriff Commissary	\$ 25,713.49
r. Sheriff Courthouse Security Service Fee	\$ 12,343.13
s. Sheriff Environmental Reward	\$ 105.33
t. Sheriff Jail Fund	\$ 2,271.61
u. Sheriff Revolving	\$ 53,482.07
v. Sheriff Service Fees	\$ 63,552.63
w. Treasurer Certification Fee	\$ 4,545.00

**34. Review, Audit, Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.**

**35. Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.**

**END OF CONSENT**

**G. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter that was not known about or which could not have been reasonably foreseen prior to the time of posting.)

**H. Commissioner’s Discussions regarding County Business.**

**I. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

**J. Adjourn.**

Filed and Recorded in the County Clerk’s Office this 23<sup>rd</sup> day of

May, 2019 at 1:35 P.M.

Linda Atkins, Deputy  
Cleveland County Clerk or Deputy

